

2025-2026 Parent's Spouse Tax Filing Confirmation Form

OFFICE OF FINANCIAL AID • 100 College Drive • Kankakee, IL 60901-6505 • 815-802-8550 • FAX: 815-802-8551

You are being asked to complete this form because you reported on the parent's spouse portion of the FAFSA that you have filed taxes or that you have a tax filing status, but the IRS could not find a completed tax record on file for you. Please complete and return this form to the Office of Financial Aid with any required documents as soon as possible. Corrections will be made to the student's FAFSA based on the answers below, if necessary.

_____ Student's Last Name	_____ Student's First Name	_____ Student's M.I.	_____ Student's Social Security Number
_____ Student's Street Address (include apt. no.)			_____ Student I.D. Number
_____ City	_____ State	_____ Zip Code	_____ Student's Date of Birth
_____ Student's Phone Number (include area code)			_____ Student's Email Address

Check the box that applies:

- The parent filed or will file a 2023 IRS income tax return or a foreign tax return.
Required Documentation:
 1. Provide 2023 IRS Tax Return Transcript(s), a signed copy of the 2023 income tax return with applicable schedules, or a signed copy of the translated foreign tax return.

- The parent was employed in 2023 but is not required to file a 2023 income tax return with the IRS or foreign tax authorities.
Required Documentation:
 1. Provide W-2s from all employers worked for in 2023, or a W-2 Wage and Tax Statement ordered from the IRS at <https://www.irs.gov/individuals/get-transcript>.

- The parent was not employed, had no income earned from work in 2023, and is not required to file a 2023 income tax return with the IRS or foreign tax authorities.
***Foreign Residents:** Proof of non-filing required.

Certification and Signatures

The person signing this worksheet certifies all of the information reported on it is complete and correct. The parent of the student must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.

_____ Parent Spouse's Name (Printed)	_____ Date
_____ Parent Spouse's Signature (Required)	_____ Date
_____ Student's Signature (Required)	_____ Date